

Loweswater Parish Council Meeting

Minutes of the meeting held on Thursday 3rd May 2018 at Loweswater Village Hall

Meeting opened: - The chairman declared the meeting open at 8.21pm.

Present: Cllrs K Mitchell, L Meadley, K Leck.

Cumbria County Councillor and Allerdale District. None present

Clerk: Mike Milner, plus 1 member of the public.

Apologies for absence: Cllrs R Thompson (LPC) C Todd (LPC) M Astley (LPC)
D Robinson (LPC) A Bowness (CCC)

35.00 Apologies for absence

35.01 As noted above.

36.00 Declarations of interest. None

37.00 To read and approve the minutes of the last meeting of Loweswater parish council held on Thursday 22nd March 2018.

37.01 Minutes proposed for acceptance by L.M and 2nd by K.L and unanimously accepted by the council. Chairman signed as a true copy.

38.00 Public participation.

38.01 Clerk, minute 16.18 refers, read email received from ABC Compliance Officer. The owner had been contacted and he and the agent were to provide a work schedule.

38.02 also minute 16.18 refers, the high-speed broadband access to the village was under discussion with Openreach team who were currently dealing with a landowner whose property they must lay an electricity cable through. This is ongoing as a price for that access is discussed.

39.00 Police matters

39.01 Clerk had no report from the local PCSO and the Cumbria Police website was the usual 3 months behind.

40.00 Applications for development

40.01 Clerk reported no new applications but confirmation of approval 7/2018/2007 new entrance to Damson Ghyll, Loweswater.

41.00 Matters concerning District and County Councillors.

41.01 None present so no reports and no requests to clerk to seek assistance from either.

42.00 Receive and approve new Financial Code.

42.01 The clerk presented an up dated Financial code, ran through the major points and confirmed that the new code would cover the next agenda item, internet banking. It was basically bringing all the latest financial conditions as advised by NALC right up to date.

42.02 Cllr K.M proposed the codes acceptance, K.L 2nd and the council approved the code.

43.00 Approve Internet Banking for parish HSBC bank account.

43.01 All Cllrs unanimously approved the change to use of internet bank with the clerk as primary user. Cllrs K.M and L.M the approved bank signatories of the account signed the bank mandate and the clerk signed where appropriate.

44.00 Parish Council document retention procedure approval.

44.01 Clerk explained he had inherited numerous boxes of paperwork and under the new data protection legislation wanted to remove as much as possible either to the Cumbria Records Office depository or shred where appropriate, reclaiming his study floor.

44.02 Cllr K.M approved the document and K.L 2nd the proposal. Document approved.

45.00 Progress report, inc Highways Matters. Clerk

45.01 Clerk had beaten the bounds with the chair since his appointment.

45.02 Sosgill Road, a broken drain, clerk had contacted Highways after his inspection with the chair and Highways have repaired the road way as promised.

45.03 Crabtree Beck, similar problem to Sosgill Road. Highways have advised that the repair will be undertaken week commencing 11th June, road closures for 2 weeks as all of Fangs Brow will be repaired and resurfaced.

45.04 Clerk asked to establish more details from Highways on how and when road closure would be implemented.

45.05 Thackthwaite Green. Clerk had been requested to email Cllr M.A about completing the cutting of trees and shrubs at the location, which had now been completed. Minute 18.18 March minute refers.

45.06 Noticeboard gaskets still not installed clerk to chase.

45.07 Old Mosser Road signage advising not a suitable sat nav route, still not installed. Clerk to chase.

45.08 Clerk presented a data protection document which was accepted, comes into force 28th May. Clerk to consider an Opt-in document for email contacts.

45.09 Clerk has bought a new laptop to be shared between Loweswater and Lorton Parish councils. Total outlay for laptop, security package, annual Office 365 and USB security sticks, £634.96, making Loweswater contribution £317.48 of which they had received a £350 transparency code grant in last financial year.

46.00 Loweswater Councillors reports.

46.01 Cllr K.M reported on her visit to a CALC organised meet the LDNPA planners. The department receives approx. 1200 development applications per year. New area plan to be released on 8th May which would outline/options for consideration and proposed adoption 2020 after consultation. It was to embrace sustainable transport, renewable energy but not more wind farms and how to increase the number of overnight stays in the area.

47.00 Correspondence

47.01 HMRC VAT have supplied new details to enable the reclaiming of VAT the parish council may pay.

47.02 The annual subscription renewal letter from CALC has been received. £111.00 which all Cllrs agreed was to be renewed.

48.00 Cheques for signing

M Milner cheque 100319, £426.14 made up of £317.48 laptop, £2.46 for folders and dividers, salary £106.20.

HMRC PAYE cheque 100320 £26.40

CALC cheque 100321 £111.00 annual subscription.

All approved.

49.00 Date and time of the next meeting Thursday 5th July 2018 at 8pm

Meeting closed at 9.01pm

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